S. No...............................

SWAMI SHRADDHANAND COLLEGE
(University of Delhi)
Alipur, Delhi-110036
Tel. : 011-27206533, Fax : 011-27202278

APPLICATION FORM FOR NON-TEACHING POSTS

Post Applied for : ....

Advertisement No... Dated ....

1. Category of the Candidate (SC/ST/OBC/Un-reserved)...

2. Name (in Block Letters)   : ....

   (Name in Hindi)   : ....

3. Father's / Husband Name   : ....

4. (i) Date of Birth in Figures) : ....

   (ii) Age   : Years .... Months ....

5. (i) Nationality .... (ii) Gender .... (iii) Martial Status ....

Paste recent self-attested photograph

6. Postal Address : ....
....
   Telephone No. (if any) .... E-mail (if any) ....

7. Permanent Address : ....
....
   Telephone No. (if any) .... Mobile No. ....
   E-mail (if any) ....

8. Are you Ex-Serviceman/disabled Defence Personnel/Dependent of Defence Personnel died in Action? If so, attach certificates ....

9. Educational Qualifications :

Name of the University/Board	Examination Passed	School/College	Division %	Year of Passing	Subjects Offered

P.T.O.

10. Are you attending any part-time/whole-time course of study? If so, state the name of the course and the Institution you have joined.

....

....

11. Working Experiences, if any :

Office in which Worked/Working	Designation	Length of Experience From	To	Total Experience

12. Knowledge of Computer/Typing/Shorthand? Give details : ....

....

13. Any other information ....

....

14. If suffering from any serious illness/disease ....

15. (a) Have you been debarred or punished for adopting unfair means in any Examination by the Institution /Board or University? If so, please specify.

....

(b) Have you at any time been convicted by a court for any criminal offence? If so, give name of the court, case number and offence.

....

16. Pay Order/D.D No. .... Date .... Amount ....

Name of the Bank and Branch ....

Date ....   **Signature of the Applicant**

DECLARATION :

I declare that all statements made in the Application From are true to the best of my knowledge and belief.

Date ....   **Signature of the Applicant**

IMPORTANT NOTES :
1. Separate application form is to be submitted for each post.
2. Attested copies of all relevant Certificates, Degrees, Testimonials etc. should be attached with the application and the originals must be produced at the time of interview.
3. One passport size photograph should be pasted on the application form.
4. Incomplete application will be rejected.
5. No TA/DA will be paid for attending the prescribed tests and interview.
6. Those applying under reserved category must attach documents in support.
7. Those working should submit application through proper channel / submit no-objection certificate at the time of interview.